

Holiday Activities and Food Programme – Summer and Winter 2021

The London Borough of Redbridge, in partnership with third party organisations (to be confirmed), are offering a holiday activity and food programme to children who are eligible for Free School Meals in the Summer and Winter holidays 2021.

Sessions will include:

- ✓ Daily physical activity
- ✓ Enriching activities
- ✓ Nutritional education

Sessions will take place at 10 school locations across Redbridge for four hours per day, four days a week for four weeks in Summer Holidays 2021 and a further one week in Winter Holidays 2021. Primary school children and secondary school children will attend different locations and only one location can be allocated per child. Primary age children will be able to attend one of the following sites:

- Cranbrook Primary School, The Drive, Ilford, Essex, IG1 3PS
- Coppice Primary School, Manford Way, Chigwell, Essex, IG7 4AL
- Fullwood Primary School, Burford Close, Barkingside, Ilford, Essex, IG6 1ER
- Ray Lodge Primary School, Snakes Lane East, Woodford Green, Essex, IG8 7JQ
- South Park Primary School, Water Lane, Seven Kings, Ilford, IG3 9HF
- Uphall Primary School, Uphall Road, Ilford, Essex, IG1 2JD
- Woodlands Primary School, Loxford Lane, Ilford, Essex, IG1 2PY

Secondary age children will be able to attend one of the following sites:

- Caterham High School, Caterham Avenue, Clayhall, Ilford, IG5 0QW
- Loxford School, Loxford Lane, Ilford, IG1 2UT
- Oaks Park High School, 45-65 Oaks Lane, Ilford, IG2 7PQ

The holiday programme aims to help children to learn new skills and try a variety of enriching and fun activities. Sessions will run between 10:00 and 14:00 on the following days:

- Summer Week 1 – 26/07/21; 27/07/21; 28/07/21; and 29/07/21.
- Summer Week 2 – 02/08/21; 03/08/21; 04/08/21; and 05/08/21.
- Summer Week 3 – 09/08/21; 10/08/21; 11/08/21; and 12/08/21.
- Summer Week 4 – 16/08/21; 17/08/21; 18/08/21; and 19/08/21.
- Winter Week 1 – 20/12/21; 21/12/21; 22/12/21; and 23/12/21.

A lunchbreak will be included in this, where all participants will receive a free school meal, from a range of options.

Entry criteria:

- ✓ Eligible for, and in receipt of, Free School Meals (not including those accessing universal entitlement for Free School Meals unless they also meet the eligibility criteria for FSM)
- ✓ Age 5-16 years

If you would like your child to take part, please register your interest no later than 5.00pm on Friday 9 July 2021 at <https://forms.office.com/r/ySsTTseaN5>.

Once we have confirmed your child is eligible and a place is available, we will confirm the details with you and share you and your child's information with the third-party organisation that will be responsible for offering the activities to your child. **Please note that, if your child is under 8 years of age, we may require you to attend all sessions with them.**

Privacy notice – Children and young people attending the Holiday Activities and Food Programmes 2021

Who we are and what we do

The London Borough of Redbridge is known as the ‘Controller’ of the personal data you provide to us under the current UK Data Protection Legislation. The information you provide when registering for the Holiday Activities and Food (HAF) Programme Summer and Winter Holidays 2021 will be shared between, and stored by, the London Borough of Redbridge and the commissioned activity provider at your child’s HAF provision to enable management of the HAF Programme Summer and Winter Holidays 2021.

Why we need your information and how we use it

The Department for Education has provided funding to the London Borough of Redbridge to provide children eligible for free school meals with the opportunity to access enriching learning opportunities and healthy and nutritious food during the holidays. Your personal data on the HAF Summer and Winter Holidays 2021 request form will be used by the local authority and the partner organisation that will be providing HAF provision to your child or children, to manage applications for HAF Summer and Winter Holidays 2021 places. Both parties will hold this data securely and in line with data protection legislation.

What type of information is collected from you

This data includes your contact details, your child’s details, their medical information, details of any additional needs and characteristic such as ethnic group.

Who your information may be shared with

By sharing some personal and sensitive information it enables us to provide the Holiday Activities and Food Programme Summer and Winter Holidays 2021 to your child and ensure that they are kept safe. You and your child’s details will be shared by the London Borough of Redbridge to the partner organisation which is providing the HAF activities to your child or children in full. Any information on the HAF Programme Summer and Winter Holidays 2021 shared with any other third parties, such as the Department for Education, is anonymised and reported in an aggregated form.

How long we keep your information

The local authority is subject to the same legal constraints under the current UK Data Protection Legislation in how it deals with data. The information will be held securely and destroyed by 31 March 2022, or upon completion of the HAF Programme Summer and Winter Holidays 2021 reporting, whichever is soonest. This data will only be used for the above purpose and will not be shared unless for specific purposes allowed by law.

Your information: choice and rights

Children, as data subjects, have certain rights under the current UK Data Protection Legislation, including a general right to be given access to personal data held about them by any controller. Anyone with parental responsibilities can make a request on behalf of a child until the child is at an age of understanding, usually around the age of 12. The Information Commissioner is the UK’s independent body set up to uphold information rights. If you would like to know more about your rights under the Data Protection law, and what you should expect from us, visit the Information Commissioner’s website: <https://ico.org.uk/>. If you have any concerns regarding our privacy practices or about exercising your Data Protection rights, you may contact the Information Commissioner’s Office (ICO) at Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Tel: 0303 123 1113 or 01625 545 745. Email: casework@ico.org.uk. The Data Protection Officer for London Borough of Redbridge can be contacted at data.protection@redbridge.gov.uk.